

MINUTES OF BOARD MEETING: April 13, 2017
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, April 13, 2017, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
Tara Brown, Environmental Compliance Coordinator
Andy Welch, Smith, Welch, Webb & White
Jenny Pahl, Corblu Ecology Group

II. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments and a motion was made by Mr. Jenkins and seconded by Mrs. Williams to accept the Agenda as presented. The motion carried (5-0).

III. VISITORS None

IV. REPORT OF ATTORNEY

Mr. Andy Welch presented to the Board a resolution authorizing the Authority to enter into the First Amendment to the Intergovernmental Agreement with Henry County. He advised that this amendment will authorize the Authority to manage the design and construction of sewer to serve Phase II of the Airport Project, property owned by Henry County. He reported that the Henry County BOC has approved the First Amendment. He recommended the Authority's Board adopt a resolution to approve the agreement and to authorize the Chairman to execute the agreement on behalf of the Authority. Mr. Carter opened the floor for further discussion and a motion to approve the agreement by resolution. Motion was made by Mrs. Williams and seconded by Mrs. Harrell to adopt Resolution 2017-04 approving and authorizing

the execution of the First Amendment to the Intergovernmental Agreement between the Authority and Henry County. The motion carried unanimously (5-0).

V. REPORT OF GENERAL MANAGER

Mr. Hembree gave a construction update concerning the expansion of the Indian Creek Water Reclamation Facility. He advised that upon completion, the facility will be utilizing a membrane process for treatment and the land application system will be taken off-line. The facility's capacity will double to 3mgd and should provide capacity into 2020-2030. Mr. Hembree also advised that the Authority was successful in obtaining a discharge permit which could be beneficial if a greater withdrawal is needed from the Indian Creek Reservoir. Mr. Banks reviewed the project design utilizing video presentation. The project is scheduled for completion by July, 2018. Mr. Burch noted that the project is being funded by the Authority at a cost of \$19.7 million dollars. The Authority will be taking on no new debt for this project.

Mr. Sage and Mrs. Jenny Pahl of Corblu gave a presentation concerning the Watershed Protection Plan and stormwater activities. Ms. Pahl gave a video presentation and explained Corblu's role is assisting Henry County Water Authority and Henry County Stormwater with plan implementation and compliance. She outlined some components of the plan and the collaborative efforts between the Authority and Henry County Stormwater in 2016 to facilitate plan implementation. She advised that the Authority and Henry County Stormwater reports yearly to Georgia EPD concerning actions taken. She also gave an overview of streams in Henry County designated as impaired by Georgia EPD and explained the importance of delisting impaired streams. Mr. Farmer noted that early on the Authority designated \$400,000 to begin these watershed assessment activities.

Mr. Carnell reported to the Board concerning the Authority's participation in the recent GAWP Spring Conference. He reported that the Authority received the following awards: Water Treatment Plant of the Year – Towaliga Facility; Water Reclamation Facility of the Year – Walnut Creek Facility; Public Education Award; Platinum Award for Towaliga and Tussahaw Water Treatment Facilities as well as the Bear Creek Water Reclamation Facility for no permit violations at these facilities. Mr. Carnell advised that several Authority employees participated in the conference by presenting technical programs.

VI. PROJECTS

The following projects were presented for approval by the Board.

Authority Projects:

- ADMIN3586 Finance Office Improvement
- ADMIN3587 IT Conference/Training Room
- EXT1239A 78 N. Pomona Rd WL Ext
- EXT3581 Flat Rock, W Hemphill Service & Iperl Meter Replacement

EXT3582 Fairview Road Booster Pump Station
EXT3582A North Henry Isolated Pressure Zone System Improvements
EXT3583 Old Conyers, Mays, Stagecoach Service & Iperl Meter Replacement
MTRUPG3484B Route 113 Iperl Meter Replacement
MTRUPG3487G Route 404 Iperl Meter Replacement
MTRUPG3571 SRH Large Meter Repl
SPLOST3490A Tara Field Sewer Phase II

Developer Projects:

DEV3553 Jodeco Sanitary Sewer Extension
DEV3564 McDonough Commons
DEV3576 Stanford Park
DEV3579 Burris Logistics

Budget Adjustments:

SPLOST2981 W. Campground Road Ext.
SPLOST3490 Tara Field Sewer Line Ext.

Mr. Farmer advised that the projects are in compliance with Authority policy. Mrs. Harrell made a motion to approve projects as presented. Mrs. Williams seconded the motion and it carried unanimously (5-0).

VII. APPROVAL OF MINUTES – March 9, 2017 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes from the Authority's regular meeting conducted on March 9, 2017. There were no revisions and a Motion was made by Mrs. Harrell and seconded by Mr. Jenkins to approve the minutes as submitted. The motion carried unanimously (5-0).

VIII. OTHER BUSINESS

May Board Meeting/Work Session: Mr. Carter requested discussion to finalize the topics to be included on the agenda for the Board's May work session meeting. It was a consensus of the Board that the following topics be included on the agenda for discussion: HCWA Five Year Facility Update/CIP Review, Budget Review, Code of Ethics/Conflicts of Interest, Succession Planning and Review of the Board Self-Assessment Process. The meeting may conclude with a tour of the Tussahaw facility. The meeting will be held on May 4, 2017 at the Tussahaw Water Treatment facility and will begin at 8:00 a.m.

IX. EXECUTIVE SESSION NONE

X. **ADJOURNMENT**

Motion was then made by Mrs. Williams and seconded by Mrs. Harrell to adjourn the meeting at 9:40 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk