

**MINUTES OF BOARD MEETING: August 11, 2016 – 8:00 a.m.**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, August 11, 2016, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:02 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Mike Barr, Rick Jeffares and Harold Jenkins. The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager	Pat Hembree, Div. Mgr., Water & Wastewater
Tony Carnell, Deputy Manager	Scott Sage, Div. Mgr. Engineering
Kim Osborne, Clerk	Scott Harrison, Div. Mgr. Operations
Roderick Burch, CFO, Division Manager	Nell Mitchell, Korn Ferry/Hay Group
Andy Welch, Smith, Welch, Webb & White	Claudia Cooper, Employee Dev. Coord.

**II. VISITORS**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval by the Board. There were no amendments. Motion was made by Mr. Jeffares and seconded by Mr. Barr to accept the Agenda as presented. The motion carried (5-0).

**IV. REPORT OF ATTORNEY**

Mr. Welch advised that he had no matters on which to report.

**V. REPORT OF GENERAL MANAGER**

**Big Cotton Indian Creek Pump Station (Pat Hembree)**

Mr. Hembree addressed the Board concerning bids received for the Big Cotton Indian Creek Pump Station Improvements project. He advised that the project includes three new pumps, a new odor control system, a new bar screen system and variable frequency drives for the pump motors. He advised that bids were slightly higher than the initial estimate of \$1.8 million, therefore a budget adjustment will be required. He also noted there would be some additional costs related to inspection fees. Mr. Hembree presented the following bids received for the project:

Allsouth Constructors, Inc.	\$1,819,960.00
Sol Construction, LLC	\$1,829,000.00
P.F. Moon and Company, Inc.	\$1,831,000.00
Haren Construction Company, Inc.	\$1,953,000.00
Southern Champion Construction, Inc.	\$1,995,500.00

Mr. Hembree advised that Allsouth Constructors, Inc. submitted the apparent low bid and he feels they have the experience and technical ability to complete the project. He also noted that Allsouth has provided services for the Authority in the past and has a favorable history with the Authority.

Motion was made by Mr. Barr and seconded by Mrs. Harrell to accept the apparent low bid submitted by Allsouth Constructors, Inc., in the amount of \$1,819,960.00. The motion carried unanimously (5-0).

**Water Production/Drought Update** (Tony Carnell)

Mr. Carnell provided an update concerning drought conditions in Henry County as well as current water demand. He advised that GAWP has announced that we are in pre-drought conditions, however, Georgia EPD has not issued a drought declaration at this time. The Authority has been receiving inquiries from customers as well as employees, and in response thereto, a news release was prepared and distributed to local media with information concerning authorized outdoor water use. Mr. Carnell advised that the Authority is maintaining contact with EPD to monitor any changes, however, the Authority's reservoir levels are holding steady. Average daily consumption for the past ten days has been 20 mgd.

**VI. PROJECTS AND ADJUSTMENTS**

The following projects were presented for approval by the Board:

New Projects:	EXT3550	E. Atlanta, Wilkerson, Rex, Orchard Service & Iperl Meter Replacement
	EXT3552	Fairview, Anvil Block, Bond Service & Iperl Meter Replacement
	MTRUPG3487C	Route 413 Iperl Meter Replacement
	MTRUP3487D	Route 416 Iperl Meter Replacement
Developer Projects:	DEV3545	Taco Mac
	DEV1514	Storage Xtra
Budget Adjustments:	EXT1405	McCullough Road PVC Abandonment

Mr. Carter also noted that an adjustment to the budget for the Big Cotton Indian Creek Pump Station project will be necessary in order to fund expenses related to inspection services (as was earlier discussed by Mr. Hembree)

Mr. Farmer advised that the projects are in compliance with Authority policy and recommended the Board take action to approve them. A motion was then made by Mr. Barr and seconded by Mr. Jenkins to approve the projects as presented. The motion carried unanimously (5-0).

**VII. APPROVAL OF MINUTES** – July 14, 2016 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting which was held on July 14, 2016. There were no revisions and a motion was made

by Mr. Jeffares and seconded by Mr. Jenkins to approve the minutes as submitted. The motion carried unanimously (5-0).

**VIII. EXECUTIVE SESSION**

Mr. Carter announced that an Executive Session will be needed in order to discuss personnel matters. Prior to entering into Executive Session, the Board took a brief recess at 8:15 a.m. and returned to session at 8:22 a.m. At that time, Motion was made by Mr. Jenkins and seconded by Mr. Jeffares to enter into Executive Session. The motion carried (5-0). The Board returned to open session at 10:18 a.m. upon motion made by Mr. Jenkins and seconded by Mr. Barr. The motion carried (4-0) as Mr. Jeffares departed the meeting at 9:00 a.m. The Board took no action concerning matters discussed in Executive Session.

**IX. OTHER BUSINESS**

Mr. Carter reminded members of the Board to review the draft code of ethics policy that was distributed by the Authority's counsel at the last meeting. There will be continued discussions at a future meeting.

**X. ADJOURNMENT** Motion was made by Mr. Barr and seconded by Mrs. Harrell to authorize the Chairman to execute the Affidavit concerning Executive Session matters. The motion carried (4-0). Motion was then made by Mr. Barr and seconded by Mr. Jenkins to adjourn the meeting at 10:18 a.m. The motion carried (4-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk